

PFA staff – key employment benefits

1. 35 hour working week (full time)
2. Contributory defined contribution pension scheme – 10% employer contribution dependent on 6% employee contribution.
3. Paid annual leave and public holidays totalling 36 days for full time staff.
4. Comprehensive Flexitime Policy – generous carry forward of flexi-time (21 hours per month for full time)
5. Training and Development policy.
6. Flexible working policy.
7. Supply of mobile phone dependent on job role.
8. Expenses float dependent on job role.
9. Sick leave – enhanced sick pay – full pay for 12 weeks and half pay for a further 12 weeks.
10. Half hour (paid) activity break each week.
11. Special leave policy.
12. Maternity/adoption leave – enhanced maternity leave pay – 3 months full pay and 3 months half pay after 1 year of service.
13. Paternity leave – 2 weeks full pay.
14. Holder of Healthy Working Lives Gold award.
15. Cycle friendly employer.
16. Salary sacrifice scheme for cycle purchase.
17. NHS Working Lives helpline