



Community Paths Grant Scheme Guidance Notes 2020

**paths
for all**

FOR A HAPPIER,
HEALTHIER SCOTLAND

Community Paths Grant Scheme 2020

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1. Our Community Paths Funding

Our funding provides communities with the resources they need to create, promote and maintain community paths close to where they live by:

- Creating better places for people to explore and enjoy;
- Improving communities' health and wellbeing by getting people more physically active outdoors and in contact with nature;
- Creating new volunteering opportunities for everyone;
- Reduce the negative environmental impacts of climate change.

2. Our priorities

We will give priority to projects which will engage and empower:

- people with poor physical or mental health, or people who are experiencing exclusion (such as a disability or through their ethnicity)
- communities in or close to our towns or cities, particularly those in the 20% most deprived areas (see [Scottish Index of Multiple Deprivation](#))
- communities to get more physically active outdoors
- communities to promote their local path network and use the [Path Grading System](#)

3. Who can apply for our grant?

Our grant scheme is open to any constituted community group who have their own bank account. Community organisations and registered community charities such as community councils, development trusts and community woodland groups working in Scotland can also apply for our funding.

4. How much can you apply for?

You can apply for a grant of up to a maximum of £1,500.

5. Working with Volunteers

It is a condition of our funding that you must match the amount you have applied for with a volunteer 'in kind' contribution. Your project must involve at least 8 volunteers who must each contribute a minimum of 5 hours to your project.

Use our standard day rates in Appendix 1 to work out the in-kind contribution which volunteers will give to your project.

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6. What can you spend our grant on?

Our funding can be used to:

- buy tools, materials and insurance
- hire a contractor, plant and machinery
- install signage and way markers
- produce new leaflets or promotional materials using the [Path Grading System](#)
- buy and plant native trees and shrubs
- sow a wildflower meadow

7. What can't you spend our grant on?

Our funding cannot be used to:

- reprint existing leaflets or promotional materials
- cover the costs of staff time
- install litter or dog fouling bins
- cover project cost or activities that have already occurred
- produce feasibility studies, design schemes or cover the cost of a planning application
- buy and plant non-native trees, shrubs and plants

8. How do you apply for our grant?

To get the application process started simply fill in our online [Expression of Interest form \(EOI\)](#) and tell us about your project. We will check your Expression of Interest form and let you know if your project is suitable for our Community Paths Grant scheme.

If your project is suitable, we will send you a link to our online application form to complete and submit.

Submitting an application does not guarantee that we will be able to award you a grant.

Please contact us if you require a downloadable or hard copy of the Expression of Interest Form or an Application form.

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9. Deadlines and timescales

Complete and return

- Your Expression of interest forms before 5pm on **13 April 2020**.
- Your Grant applications before 5pm on **11 May 2020**.
- Your Final report before **8 February 2021**.

Please return your forms to communitypaths@pathsforall.org.uk

10. Additional requirements

You must have the following in place before submitting your EOI / application:

- all permission including landowner permission;
- public liability insurance;
- any additional funding.

11. Assessing your application

We will assess and score your application against the matrix in Appendix 1.

There is a limited amount of funding available for these grants. Therefore, where applications that have the highest scores exceed the overall funding available, Paths for All retains the right to award grants to these applications at its own discretion.

12. Good Practice Guides

Your project must conform with best practice in terms of design, construction and maintenance. The following resources have been designed to help communities to plan and develop projects which conform with best practice:

- [Community Paths Guide](#)
- [Outdoor Access Design Guide](#)
- [Estimating Price Guide](#)
- [Lowland Path Construction Guide](#)
- [Path Grading System](#)
- [Signage guidance for outdoor access – a guide to good practice](#)

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13. Do you need advice or support with your application?

If you have any questions simply get in touch with us. We have a dedicated team who can give you advice and support throughout all the stages of your project, contact us on communitypaths@pathsforall.org.uk or 01786 6418

Appendix 1

How to work out your volunteer 'in kind' contributions

It is a condition of our funding that you must match the amount you have applied for with a volunteer 'in kind' contribution. The amount of time that volunteers spend working on your project has a monetary value. Use the standard day rates below to work out the in-kind contribution which volunteers will give to your project.

Type of work	Activity	Day rate
Unskilled volunteer task	<ul style="list-style-type: none">weedingusing tools e.g. loppers, spades or rakesfixing/installing small signs or way markersadministration tasks	£100
Skilled volunteer task	<ul style="list-style-type: none">operating tools e.g. strimmers or power barrowsoperating large machines e.g. a diggerdesigning signage/leafletsinstalling large finger posts or interpretation panels	£200
Professional volunteer services	<ul style="list-style-type: none">Creating graphics and print layouts for leafletsProducing tender documents and letting works contracts for your projectManaging contractors and designers working on your project	£350

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Grant Assessment Matrix

Questions	What you need to tell us:	Weighting
Tell us what your project will do and what you hope to achieve?	<ol style="list-style-type: none"> 1) What work and activities you will carry out? 2) Which of our priorities will your project deliver? 	20%
How do you know there is a need for your project?	<ol style="list-style-type: none"> 1) What you need to change? 2) How you have gathered evidence to show that your project is important to the community and is supported by them 	10%
How will the local community benefit from the improvements your project will make?	<ol style="list-style-type: none"> 1) What will people in the community be able to do as a result of this project? 2) What difference will your project make to your community? 	10%
How will volunteers be involved in your project?	<ol style="list-style-type: none"> 1) How many volunteers will be involved in your project? 2) What activities will the volunteers carry out? 	10%
How will you promote your project?	<ol style="list-style-type: none"> 1) How you'll make sure people know about your project 2) How will you acknowledge our funding? 	20%
How will you monitor and evaluate your activities and the success of your project?	<ol style="list-style-type: none"> 1) What information you will collect about the difference your project is making 	20%
How will you maintain your project?	<ol style="list-style-type: none"> 1) Who will carry out the work? 2) How you will cover any costs 	10%

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Paths for All is a partnership organisation; for a full list of our current partners please visit our [website](#).

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