

Community Paths Grant Scheme Guidance Notes



Contents

1. Our Community Paths Funding
2. Our priorities
3. Who can apply for the grant?
4. How much can you apply for?
5. Working with Volunteers
6. What can you spend the grant on?
7. What can't you spend the grant on?
8. How do you apply for a grant?
9. Deadlines and timescales
10. Additional requirements
11. Assessing your application
12. Do you need advice or support with your application?

Appendix 1

- How to work out your volunteer 'in kind' contributions
- Resources
- Supporting Information
- Grant Assessment Matrix

Our Community Paths Funding

Our funding provides communities with the resources they need to create, promote and maintain community paths close to where they live by:

- Creating new volunteering opportunities for everyone;
- Bringing communities together to work and learn from each other;
- Creating better places for people to explore and enjoy;
- Creating links that people can use as part of their everyday travel;
- Improving communities' health and wellbeing by getting people more physically active outdoors and in contact with nature.

Our priorities

This year we will give priority to projects which will engage and empower:

- young people
- people on low incomes
- people with poor physical or mental health, or people who are experiencing exclusion (such as a disability or through their ethnicity)
- communities in or close to our towns or cities, particularly those in the 20% most deprived areas (see [Scottish Index of Multiple Deprivation](#))
- communities to get more physically active outdoors

Who can apply for our grant?

Our grant scheme is open to any constituted community group who have their own bank account.

Community organisations and registered community charities such as community councils, development trusts and community woodland groups working in Scotland can also apply for our funding.

How much can you apply for?

You can apply for a grant of up to a maximum grant of £1,500.

Working with Volunteers

It is a condition of our funding that you must match the amount you have applied for with a volunteer 'in kind' contribution. Your project must involve at least 8 volunteers who must each contribute a minimum of 5 hours to your project.

Use our standard day rates in Appendix 1 to work out the in-kind contribution which volunteers will give to your project.

What can you spend our grant on?

Our funding can be used to:

- improve and maintain existing paths
- buy tools, materials and insurance
- hire a contractor, plant and machinery
- install signage and way markers
- produce new leaflets or promotional materials which use the [Path Grading System](#)
- buy and plant native trees and shrubs
- sow a wildflower meadow

What can't you spend our grant on?

Our funding cannot be used to:

- reprint existing leaflets or promotional materials
- cover the costs of staff time
- install litter or dog fouling bins
- cover project cost or activities that have already occurred
- buy and plant non-native trees, shrubs and plants

How do you apply for our grant?

To get the application process started simply fill in our online [Expression of Interest form](#) (EOI) and tell us about your project.

We will check your Expression of Interest form and let you know if your project is suitable for our Community Paths Grant scheme.

If your project is suitable, we will send you a link to our online application form to complete and submit.

Submitting an application does not guarantee that we will be able to award you a grant.

Please contact us if you require a downloadable or hard copy of the Expression of Interest Form or an Application form.

Deadlines and timescales

Complete and return

- Your Expression of interest forms before 5pm on **30 June 2019**.
- Your Grant applications before 5pm on **7 July 2019**.
- Your Final report before **9 February 2020**.

Please return your forms to communitypaths@pathsforall.org.uk

Additional requirements

Your project must:

- Conform with best practice in terms of design;
- Be well planned and ready to start as soon as our funding is confirmed;
- Offer value for money.

Use the resources listed in Appendix 1 to ensure that your project conforms with best practice.

You must have the following in place before submitting your EOI / application:

- all permission including landowner permission;
- public liability insurance;
- any additional funding.

A full list of the supporting information you will be required to submit with your application is included in Appendix 1.

Assessing your application

We will assess and score your application against the matrix in Appendix 1.

There is a limited amount of funding available for these grants. Therefore, where applications that have the highest scores exceed the overall funding available, Paths for All retains the right to award grants to these applications at its own discretion.

Do you need advice or support with your application?

If you have any questions simply get in touch with us. We have a dedicated team who can give you advice and support throughout all the stages of your project, contact us on communitypaths@pathsforall.org.uk or 01259 218 888.

Appendix 1

How to work out your volunteer 'in kind' contributions

It is a condition of our funding that you must match the amount you have applied for with a volunteer 'in kind' contribution.

The amount of time that volunteers spend working on your project has a monetary value.

Use the standard day rates below to work out the in-kind contribution which volunteers will give to your project.

Type of work	Activity	Day rate
Unskilled volunteer task	<ul style="list-style-type: none">weedingusing tools e.g. loppers, spades or rakesfixing/installing small signs or way markersadministration tasks	£100
Skilled volunteer task	<ul style="list-style-type: none">operating tools e.g. strimmers or power barrowsoperating large machines e.g. a diggerdesigning signage/leafletsinstalling large finger posts or interpretation panels	£200
Professional volunteer services	<ul style="list-style-type: none">creating graphics and print layouts for leafletslarge community consultation	£350

Resources:

The following resources have been designed to help communities to plan and develop projects which conform with best practice:

- [Community Paths Guide](#)
- [Outdoor Access Design Guide](#)
- [Estimating Price Guide](#)
- [Lowland Path Construction Guide](#)
- [Path Grading System](#)
- [Signage guidance for outdoor access – a guide to good practice](#)

Supporting information

You must attach the following to your application form:

- A copy of your constitution.
- A copy of your latest accounts.
- A map showing the location of path/s you want to upgrade, promote or maintain.
- Pictures or a short video showing the path / paths that you want to upgrade, promote or maintain

Grant Assessment Matrix

Questions	What you need to tell us:	Weighting
Tell us what your project will do and what you hope to achieve?	<ol style="list-style-type: none"> 1) What work and activities you will carry out? 2) Which of our priority groups will your project engage and empower? 	15%
How do you know there is a need for your project?	<ol style="list-style-type: none"> 1) What you need to change? 2) Who you have spoken to in the community? 3) What evidence have you gathered to show your project is important to the people who live in or visit your community? 	25%
How will the local community benefit from the improvements your project will make?	<ol style="list-style-type: none"> 1) What will people in the community be able to do as a result of this project? 2) What difference will your project make to the people who live or visit your community? 	15%
How will the volunteers be involved in your project?	<ol style="list-style-type: none"> 1) How many volunteers will be involved in your project? 2) What activities will the volunteers carry out? 3) When will volunteers carry out the activities? 4) What will volunteers achieve 	15%
How will you promote your project?	<ol style="list-style-type: none"> 1) How will you make people aware of your project? 2) Where will you publicise your project 3) When will you publicise your project? 	10%

<p>How will you monitor and evaluate the success of your project?</p>	<ol style="list-style-type: none"> 1) How you will collect the information about the difference your project is making 2) What information will you collect before, during and once your project is completed 3) How you will assess the information you have gathered once your project is completed 	<p>10%</p>
<p>How will you maintain your project?</p>	<ol style="list-style-type: none"> 1) What resources do you need to maintain? 2) What work is required 3) Who will carry out the work? 4) How you will cover any costs 	<p>10%</p>



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Paths for All is a partnership organisation, for a full list of our current partners please visit our website

www.pathsforall.org.uk

Paths for All Partnership is a registered Scottish charity No: SC025535 and a Company Limited by Guarantee No: 168554 incorporated 19 September 1996 at Companies House, Edinburgh, Registered Office:

Office 8, Forrester Lodge, Tullibody Road, Alloa FK10 2HU.



Scottish Natural Heritage
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Scottish Natural Heritage (SNH) is the government's adviser on all aspects of nature and landscape across Scotland.

Our role is to help people understand, value and enjoy Scotland's nature now and in the future. For more information, visit our website at www.nature.scot



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